



CHECKLIST FOR MEDICAL VISA

	Documents Required for Medical Visa Application	Yes	No	Remarks
1	Application form duly filled and signed by the applicant (For children registered in a parent's passport a separate application form has to be filled and all required documents to be submitted)			
2	Declaration form: signed by the applicant (under section 54 (6) AufenthG/ German Residence Act)			
3	In case of minors (below 18 years of age): Parental Authorization Both parents must sign the parental authorization and also have to sign the application and declaration forms. From 16 years of age also the minor has to sign the application and declaration forms. Passport copies of parents (with signatures!) have to be attached with the application.			
4	Original passport duly signed and 1 copy of the data page and previous Schengen visas (VFS: to be put as very last document in the visa application file)			
5	Photographs: Two recent biometric photograph (35mm X 45mm) not older than 6 months (one fixed to the form, one loose) with white/bright background			
6	Proof of Travel Medical Insurance coverage (EUR 30.000): The insurance must cover the entire period of intended stay, valid for all Schengen States and covering any expenses which may arise in connection with repatriation for medical reasons, urgent medical attention, emergency hospital treatment or death during the stay (Travel Insurance certificate is compulsory)			
7	Hotel reservation if relevant Confirmed Hotel Booking for all intended travel destinations in Schengen states mentioning complete address of the hotel, booking dates and costs.			
8	Flight reservation Copy of the round trip airline reservation with passenger details and the complete travel itinerary. The reservation should prove that the stay in Schengen does not exceed 90 days. Attention: If a patient does not give fingerprints and never gave before he/she has to prove that he/she travels by medevac or stretcher (6 seats in a normal plane) or at least special treatment/ care during check-in and flight was agreed on with the airline.			
9	Photocopy of Saudi National ID Card / Residence Permit (Iqama)			

Medical treatment paid by the Saudi-Arabian government

	Letter from the Ministry of Health or from the Saudi-Arabian Embassy Berlin (Military Office/ Health Office) with name of patient and accompanying persons. (Attention: If an applicant is not mentioned in the letter, he/she has to provide the documents needed for a tourist visa. Travel purpose, however, is accompanying the patient)			
	Letter of hospital/ clinic mentioning the appointment/ admission date, reason and expected duration of treatment			
	Recent medical report stating the actual state of health and treatment needed. Attention: If a patient does not give fingerprints and never gave before the medical report has to state that the patient is physically unable to give fingerprints. A patient can be exempted from fingerprints if he/she also proves that he/she leaves Saudi-Arabia by medevac or stretcher. Exemption is usually granted to hospitalized patients who need in-patient treatment in Germany and will be admitted in the intensive care unit (without previous hotel accommodation). Patients in need of wheelchairs can easily access the VFS Visa application centre for giving their fingerprints.			

Medical treatment at own expenses

	<p>Letter of hospital/ clinic mentioning the name of the patient, the appointment/ admission date, reason for treatment, expected duration of treatment and expected costs and whether the expected amount has already been paid/transferred.</p> <p>(There is no obligation to have the "hospital coverage letter" filled, signed and stamped by the hospital. A hospital letter containing all a.m. details is preferred.</p> <p>In case of accompanying person/s the hospital/clinic has to state that their presence is necessary and whether he/she/they stay in the hospital or not.</p>			
	<p>Recent medical report stating the actual state of health and treatment needed and, if relevant, stating for which reasons the treatment/operation has to be done in Germany</p> <p>Attention: If a patient does not give fingerprints and never gave before the medical report has to state that the patient is physically unable to give fingerprints. A patient can be exempted from fingerprints if he/she also proves that he/she leaves Saudi-Arabia by medevac or stretcher. Exemption is usually granted to hospitalized patients who need in-patient treatment in Germany and will be admitted in the intensive care unit (without previous hotel accommodation).</p> <p>Patients in need of wheelchairs can easily access the VFS Visa application centre for giving their fingerprints.</p>			
	<p>Declaration letter and family Iqama</p> <p>Letter from one family member stating/ explaining the relationship with the applicant and declaring responsibility for all the expenses of all family members which may incur during the entire trip within the Schengen-area.</p>			
	<p>For employed individuals and spouses - Employment letter/ Sponsor letter addressed to the German Embassy stating the purpose of the visit, date of joining the company, job position and monthly salary and allowances of the applicant/ head of the family. The letter has to be attested by the Chamber of Commerce.</p> <p>Cost coverage by employer/ sponsor if relevant.</p> <p>In case of non-Saudi applicants also the duration of the contract has to be mentioned and whether it will be renewed.</p> <p>For self employed individuals/ businessman - Commercial Registration</p>			
	<p>Bank Statements:</p> <p>Recent bank statements of the past 6 months proving the monthly salary transfer (if salary is not paid cash) and with sufficient funds available for the intended stay and expected medical costs. If the salary is paid cash, salary slips for the last 6 months have to be submitted.</p> <p>For Saudi nationals bank statements of the past 3 months are sufficient.</p>			

Additional Documents for Non-Saudi Nationals

→	<p>Iqama copies of all family members residing in Saudi Arabia</p>			
→	<p>Exit & Re-Entry visa</p> <p>Copy of valid Exit & Re-entry visa mentioning exact dates as per Gregorian calendar (Exit before /Return before ...)</p>			

Attention:

Documents in Arabic language are not accepted! All documents must be either in English or translated into German or English.

Additional Information (Representative /Travel Agents):

An authorization letter signed by the applicant has to be submitted along with the visa application by the representative/ travel agent. The telephone number of the applicant (not representative/travel-agent) has to be mentioned in the application.

Remarks:

Declaration:

I have been informed that the Embassy of the Federal Republic of Germany Riyadh reserves the right to ask for additional supporting documents and does not guarantee the issuance of the requested visa. In case of visa refusal, visa and service fees are not reimbursed.

I have also been informed that an application without a complete set of documents according to this checklist is considered incomplete and may result in a rejection of my visa application. I am aware that there is no obligation from the Embassy to ask for missing documents.

I have been further informed that even an issued visa is no guarantee to be allowed to enter the Schengen-area. The immigration police officers have the right and even obligation to recheck the purpose of your trip, your financial means and your willingness to return to Saudi-Arabia. You are therefore highly recommended to carry all relevant documents with you. In case of any doubts or if your travel purpose has changed since the visa issuance your entry to the Schengen area might be refused.

Kindly note that with a visa issued by the German Embassy you are expected to travel to Germany only. At least for the first trip Schengen-visas have to be used for going to the country which issued the visa.

Date

Applicants Signature

VFS Officer